



**Gujarat Real Estate Regulatory Authority**

**4<sup>th</sup> Floor, Sahyog Sankul,**

**Sector – 11, Gandhinagar - 382010**

**Ph. No. (079)-232-58659**

**Website:- <https://gujrera.gujarat.gov.in>**

**No. GujRERA/Circular/17**

**Date: 15 November, 2019**

## **Subject: - Refund Request to Gujarat RERA**

Gujarat Real Estate Regulatory Authority has been set up by the Real Estate (Regulation & Development) Act, 2016. Promoters and other stakeholders are required to make various payments through digital mode to Gujarat RERA.

In some cases over payment / duplicate payment / application withdrawal lead to refund processing requirements.

For processing refund claims and issuance of refund payment in digital mode by Gujarat RERA, supporting documents and the Bank Accounts details of the refund applicants are required along with other relevant details. "REFUND REQUEST FORM" attached with this circular will have to be used for refund application to Gujarat RERA for Refund Processing. The duly filled "REFUND REQUEST FORM" with enclosures (PDF document) in support of refund claim should be sent to [inforera@gujarat.gov.in](mailto:inforera@gujarat.gov.in) and copy to be marked to [epay-rera@gujarat.gov.in](mailto:epay-rera@gujarat.gov.in).

Secretary  
Gujarat RERA  
Gandhinagar

To  
The Secretary  
Gujarat RERA

Date:

Subject: Refund Request Form

Dear Sir,

As per the Gujarat RERA Rules, Regulations & orders we have paid the applicable fees. However, you are requested to refund the following fees paid erroneously for the reasons mentioned below after deducting the processing fee as per Gujarat RERA Rules & Regulations.

Project Name	
Registration No.	
Acknowledgement No.	
Reasons for Refund (Please specify)	(1) Duplicate Payment (2) Project Outside Planning area (3) Excess Payment (4) Any Other
Payment Reference No. (Enclose RERA Receipts / Bank Debit Details in support of claim.)	(1) (2) (3)
Amount of Refund Claimed	
Promoters Name	
Address with PIN Code	
Contact No	
E-mail ID	
Account Holder's Name	
Bank Account No.	
IFSC CODE	

I declare that the information provided by me is True & Correct.

Yours faithfully

Sign.....

Name.....

Authorized Signatory as per RERA records